



**Ethics Committee for Academic Research Projects (ECARP)**  
**PG Academic Committee, T.N. Medical College & BYL Nair Ch. Hospital**

CDSCO Registration No. : ECR/465/Inst./MH/2013/RR-19

DHR Registration No. : EC/NEW/INST/2019/182

**ECARP MEMBERSHIP LIST (effective from November 2024)**

Sr. No	Name of the Member	Qualification/s	Role in EC (Scientific/Non-scientific)	Gender (M/F)	Affiliated with Institution (Yes/No)
1	Dr. Vasumathi Divekar	MD (Anesthesia)	Chairperson (Scientific)	Female	No
2	Dr. Renuka Munshi	MD (Pharmacology); DNB (Clinical Pharmacology)	Member Secretary (Scientific)	Female	Yes
3	Dr. Abhiram Kasbe	MD (Community Medicine)	Scientific	Male	Yes
4	Dr Sona Dave	MD (Anesthesia)	Scientific	Female	Yes
5	Dr Unnati Desai	MD (Pulmonary Medicine)	Scientific	Female	Yes
6	Dr. Rachna Arora	M.Sc. (Physiotherapy)	Scientific	Female	Yes
7	Dr Sweety Shinde	MD (Pathology)	Scientific	Female	Yes
8	Dr. Mukesh Agarwal	MD (Pediatrics)	Scientific	Male	No
9	Dr. Jayashri Pandya	MS (Surgery)	Scientific	Female	Yes
10	Dr Sanjay Chandanani	MD (Medicine); DM (Gastroenterology)	Scientific	Male	No
11	Dr. Sarika Dakshikar	MD (Psychiatry)	Scientific	Female	No
12	Dr. Subodh Sirur	MD (Dermatology); LLB	Scientific	Male	No
13	Dr Sumedh Sonavane	PhD (Medical Anatomy), LLM	Scientific	Male	Yes
14	Adv. Manda Loke	LLB	Legal	Female	No
15	Mrs. Meera Shah	BA (Medical Sociology)	Medical Social Worker	Female	No
16	Mrs. Manisha Naikdalal	M.Com	Lay person	Female	No
17	Dr. Sai Kulkarni	PhD (Economics)	Lay person (Alternate)	Female	No

Ethics Committee for Academic Research Projects (ECARP)  
T.N. Medical College & B.Y.L. Nair Ch. Hospital,  
Dr. A. L. Nair Road, Mumbai Central,

Mumbai - 400 008

**Secretariat :** TN Medical College & BYL Nair Ch. Hospital, 5<sup>th</sup> floor, G Bldg., C/o. Department of Clinical Pharmacology,  
Dr. A. R. Nair Road, Mumbai Central, Mumbai - 400 008. Tel: 91-22-2302 7205 E-mail : [ecarpnairhospital@gmail.com](mailto:ecarpnairhospital@gmail.com)

**List of SOPs of Ethics Committee for Academic Research Ethics**

No	Title of the Standard Operating Procedures (SOPs)	SOP Code
1	Preparation of Standard Operating Procedures (SOPs) for the Ethics Committee for Academic Research Projects (ECARP)	SOP 01/V4
2	Constituting the Ethics Committee for Academic Research Projects (ECARP)	SOP 02/V4
3	Confidentiality / Conflict of Interest Agreements	SOP 03/V4
4	Selection and Responsibilities of Independent Consultants	SOP 04/V4
5	Management of Protocol Submissions	SOP 05/V4
6	Initial Review of Submitted Protocol	SOP 06/V4
7	Expedited Review	SOP 07/V4
8	Review of Resubmitted Protocols	SOP 08/V4
9	Review of Amended Protocol/Protocol related documents	SOP 09/V4
10	Continuing Review of Study Protocols	SOP 10/V4
11	Review of Study Completion Reports	SOP 11/V4
12	Protocol Deviation/Non-Compliance/Violation	SOP 12/V4
13	Management of Premature Termination of the Study	SOP 13/V4
14	Review of Serious Adverse Event (SAE) Reports	SOP 14/V4
15	Site Monitoring Visit	SOP 15/V4
16	Agenda Preparation, Meeting Procedures and Recording of Minutes	SOP 16/V4
17	Conduct of Emergency Meeting	SOP 17/V4
18	Maintenance of Active Project Files	SOP 18/V4
19	Archiving and Retrieving Documents	SOP 19/V4
20	Maintaining Confidentiality of ECARP Documents	SOP 20/V4
21	Responding to Research Participants Requests or Complaints	SOP 21/V4
22	Exemption from the Ethics Review for Research Projects	SOP 22/V4
23	Request for Waiver of Written Informed Consent	SOP 23/V4
24	Reviewing proposals involving vulnerable populations	SOP 24/V4
25	Training of ECARP Members	SOP 25/V4
26	Preparing for Audits & Inspections	SOP 26/V4
27	Review of research projects during Emergency situations	SOP 27/V2
28	Management of complaints by the Investigators	SOP 28/V1
29	Review of case reports and case series	SOP 29/V1
30	AV recording of Informed Consent Process	SOP 30/V1



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